

# Leadership at Your Pace!



BSB40520 - Certificate IV in  
**Leadership and  
Management**

Online Delivery

Management is the application, organisation and coordination of the activities of an enterprise in accordance with certain policies, procedures and practices. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. This involves the use of communication skills to support individuals and teams to meet organisational or enterprise requirements.

This course aims to develop knowledge of management skills by explaining and drawing on modern practices and methods to achieve business objectives. It engenders a holistic approach to the role of the management discipline within industry, business and society, and promotes the ability to identify factors that impact most on management success.



**AQF Level:**  
**4**



**Training Hours:**  
**740 Hours**



**Mode of Delivery:**  
**Online**

## Career Outcomes

Upon completion of this course, graduates could be considered for the following occupational titles:

- **Frontline Sales Manager**
- **Team Leader**
- **Production Supervisor**
- **Leading Hand**
- **Distribution Centre Supervisor**
- **Supervisor**
- **Warehouse Team Leader**
- **Sales Team**
- **Manager**
- **Line Manager**
- **Coordinator (Business Operations)**

## Entry Requirement

- **16 years of age and above at the time of commencement of the course**
- **Successful completion of an Australian Year 11 qualification or equivalent.**
- **Students below 18 years of age should have consent from their parents prior to getting enrolment in any courses.**
- **Students may undergo language, literacy, and numeracy (LLN) to identify Language, Literacy and Numeracy capabilities at the time of Orientation (prior to commencing the courses).**
- **Basic Computer skill**

*Note: Mature age students (22+) will also be considered without the minimum education requirements. Each case will be reviewed individually to ascertain the capacity of the student to meet course requirements.*

Students enrolling on the online program will be required to attend:

- The online orientation
- The course is provided through Online Blended mode of delivery. It will be delivered over 740 hours of delivery, including theory delivery, simulation-based training and assessment.

## INSTITUTE OF HEALTH & NURSING AUSTRALIA



Melbourne | Sydney | Perth | Brisbane | Kochi

[www.ihnaonline.edu.au](http://www.ihnaonline.edu.au) | [admissions@ihnaonline.edu.au](mailto:admissions@ihnaonline.edu.au)

Australia: **1800 934 265** | Outside Australia: **+61 37046 7799**

Legal entity: Health Careers International Pty Ltd.

ACN: 106 800 944 | ABN: 59 106 800 944 | RTO ID: 21985

CRICOS Provider Code: 03386G

Disclaimer: All details on this flyer are accurate on date of publication. Please refer to IHNA policies & procedures for more information on IHNA website.



**IHNA**  
Australia  
Powered by  
Arizona State University®

**Online**

Click here to visit our

[Course Page](#)



Version: 11 Dated: September 2024